



# ACADEMY AT VAAL TRIANGLE

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## MARKETING MANAGEMENT

### QUALIFICATIONS OVERVIEW

**N4**

Entrepreneurship & BM  
Marketing Management  
Management Communication  
Computer Practice

Duration	6 Months
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### QUALIFICATIONS OVERVIEW

**N5**

Entrepreneurship & BM  
Marketing Management  
Sales Management  
Computer Practice

Duration	6 Months
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### QUALIFICATIONS OVERVIEW

**N6**

Marketing Research  
Marketing Management  
Sales Management  
Computer Practice

Duration	6 Months
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## BUSINESS MANAGEMENT

### QUALIFICATIONS OVERVIEW

**N4**

Entrepreneurship & BM  
Financial Accounting  
Management Communication  
Computer Practice

Duration	6 Months
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### QUALIFICATIONS OVERVIEW

**N5**

Entrepreneurship & BM  
Financial Accounting  
Sales Management  
Computer Practice

Duration	6 Months
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### QUALIFICATIONS OVERVIEW

**N6**

Marketing Research  
Financial Accounting  
Sales Management  
Computer Practice

Duration	6 Months
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## H.R. MANAGEMENT

### QUALIFICATIONS OVERVIEW

**N4**

Entrepreneurship & BM  
Personnel Management  
Management Communication  
Computer Practice

Duration	6 Months
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### QUALIFICATIONS OVERVIEW

**N5**

Personnel Training  
Personnel Management  
Labour Relations  
Entrepreneurship & B M

Duration	6 Months
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### QUALIFICATIONS OVERVIEW

**N6**

Personnel Training  
Personnel Management  
Labour Relations  
Entrepreneurship & B M

Duration	6 Months
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**FINANCIAL MANAGEMENT**

**QUALIFICATIONS OVERVIEW**

**N4**

Entrepreneurship &BM  
 Financial Accounting  
 Management Communication  
 Computerized Financial Systems

**Duration**      **6 Months**

**QUALIFICATIONS OVERVIEW**

**N5**

Entrepreneurship &BM  
 Financial Accounting  
 Cost & Mgt Accounting  
 Computerized Financial Systems

**Duration**      **6 Months**

**QUALIFICATIONS OVERVIEW**

**N6**

Income Tax  
 Financial Accounting  
 Cost & Mgt Accounting  
 Computerized Financial Systems

**Duration**      **6 Months**

**PUBLIC MANAGEMENT**

**QUALIFICATIONS OVERVIEW**

**N4**

Entrepreneurship &BM  
 Public Administration  
 Management Communication  
 Computer Practice

**Duration**      **6 Months**

**QUALIFICATIONS OVERVIEW**

**N5**

Public Administration  
 Public Finance  
 Municipal Administration  
 Entrepreneurship &BM or Computer Practice

**Duration**      **6 Months**

**QUALIFICATIONS OVERVIEW**

**N6**

Public Administration  
 Public Law  
 Municipal Administration  
 Public Finance

**Duration**      **6 Months**

**PUBLIC RELATIONS**

**QUALIFICATIONS OVERVIEW**

**N4**

Entrepreneurship &BM  
 Information Processing  
 Communication  
 Office Practice

**Duration**      **6 Months**

**QUALIFICATIONS OVERVIEW**

**N5**

Public Relations  
 Information Processing  
 Communication  
 Office Practice

**Duration**      **6 Months**

**QUALIFICATIONS OVERVIEW**

**N6**

Public Relations  
 Information Processing  
 Communication  
 Office Practice

**Duration**      **6 Months**

**MEDICAL SECRETARY**

**QUALIFICATIONS OVERVIEW**

**N4**

Medical Practice  
 Medical Communication  
 Information Processing  
 Computer Practice

**QUALIFICATIONS OVERVIEW**

**N5**

Medical Practice  
 Medical Communication  
 Information Processing  
 Computer Practice

**QUALIFICATIONS OVERVIEW**

**N6**

Medical Practice  
 Medical Communication  
 Information Processing  
 Computer Practice

Duration	6 Months	Duration	6 Months	Duration	6 Months
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### OFFICE ADMINISTRATION

#### QUALIFICATIONS OVERVIEW

**N4**

Office Practice  
Computer Practice  
Information Processing  
Communication

#### QUALIFICATIONS OVERVIEW

**N5**

Office Practice  
Computer Practice  
Information Processing  
Communication

#### QUALIFICATIONS OVERVIEW

**N6**

Office Practice  
Computer Practice  
Information Processing  
Communication

Duration	6 Months	Duration	6 Months	Duration	6 Months
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### TOURISM

#### QUALIFICATIONS OVERVIEW

**N4**

Tourist Destinations  
Tourism Communication  
Travel Office Procedures  
Travel Services

#### QUALIFICATIONS OVERVIEW

**N5**

Tourist Destinations  
Tourism Communication  
Travel Office Procedures  
Travel Services

#### QUALIFICATIONS OVERVIEW

**N6**

Tourist Destinations  
Tourism Communication  
Travel Office Procedures  
Travel Services

Duration	6 Months	Duration	6 Months	Duration	6 Months
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### INFORMATION TECHNOLOGY NCV

#### QUALIFICATIONS OVERVIEW

**LEVEL 2**

Mathematics  
English  
Life Orientation  
Intro to Systems Development  
Intro to Information Systems  
Electronics  
Entrepreneurship

#### QUALIFICATIONS OVERVIEW

**LEVEL 3**

Mathematics  
English  
Life Orientation  
Hardware and Soft Ware  
Project Management  
Design  
Programming

#### QUALIFICATIONS OVERVIEW

**LEVEL 4**

Mathematics  
English  
Life Orientation  
Project Management  
Data Communication  
Computer Programming  
System Analysis and Design

## ELECTRICAL ENGINEERING

### QUALIFICATIONS OVERVIEW

N2

Mathematics  
Engineering Science  
Industrial Electronics  
Electrical Trade Theory

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

N3

Mathematics  
Engineering Science  
Industrial Electronics  
Electrotechnology

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

N4

Mathematics  
Engineering Science  
Industrial Electronics  
Electrotechnics

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

N5

Mathematics  
Engineering Science  
Industrial Electronics  
Electrotechnics

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

N6

Mathematics  
Engineering Science  
Industrial Electronics  
Electrotechnics

<b>Duration</b>	<b>6 Months</b>
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## MECHANICAL ENGINEERING

### QUALIFICATIONS OVERVIEW

N2

Mathematics  
Engineering Science  
Engineering Drawing  
Industrial Electronics

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

N3

Mathematics  
Engineering Science  
Engineering Drawing  
Mechanotechnology

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

N4

Mathematics  
Engineering Science  
Engineering Drawing  
Mechanotechnics

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

N5

Power Machines  
Strength of Material  
Fluid Mechanics  
Mechanotechnics

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

N6

Power Machines  
Strength of Material  
Fluid Mechanics  
Mechanotechnics

<b>Duration</b>	<b>6 Months</b>
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## BUILDING AND CIVIL ENGINEERING

### QUALIFICATIONS OVERVIEW

**N2**

Mathematics  
Engineering Science  
Building Science  
Building Drawing

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

**N3**

Mathematics  
Engineering Science  
Building Science  
Building Drawing

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

**N4**

Building and Structural Construction  
Building and Structural Surveying  
Mathematics  
Building Administration

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

**N5**

Building and Structural Construction  
Building and Structural Surveying  
Quantity Surveying  
Building Administration

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

**N6**

Building and Structural Construction  
Building and Structural Surveying  
Quantity Surveying  
Building Administration

<b>Duration</b>	<b>6 Months</b>
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## BOILER MAKER

### QUALIFICATIONS OVERVIEW

**N2**

Mathematics  
Engineering Science  
Plating and Structural Steel Drawing  
Plater Theory

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

**N3**

Mathematics  
Engineering Science  
Plating and Structural Steel Drawing  
Fitting and Machining

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

**N4**

Mathematics N2  
Engineering Science N2  
Plating and Structural Steel Drawing N2  
Fitting and Machining

<b>Duration</b>	<b>6 Months</b>
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### QUALIFICATIONS OVERVIEW

**N5**

Mathematics N2  
Engineering Science N2  
Plating and Structural Steel Drawing N2  
Fitting and Machining

### QUALIFICATIONS OVERVIEW

**N6**

Mathematics N2  
Engineering Science N2  
Plating and Structural Steel Drawing N2  
Fitting and Machining

Duration	6 Months	Duration	6 Months
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### DATA CAPTURER

#### QUALIFICATIONS OVERVIEW

Keyboarding  
 Introduction to Computers  
 Word Processing  
 Spreadsheets  
 Office Practice  
 Electronic Mail  
 Database  
 Bookkeeping

### ADMINISTRATIVE CLERK

#### QUALIFICATIONS OVERVIEW

Keyboarding  
 Introduction to Computers  
 Wordprocessing  
 Spreadsheets  
 Business Communication  
 Introduction to the Internet  
 Basic Bookkeeping  
 Office Practice  
 Electronic Mail

### MS OFFICE 2007

#### QUALIFICATIONS OVERVIEW

Keyboarding  
 MS Word  
 MS Excel  
 Database  
 MS Power Point  
 Electronic Mail

Duration	11 Months	Duration	11 Months	Duration	6 Months
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### CONTACT CENTRE OPERATOR

#### QUALIFICATION OVERVIEW

Keyboarding  
 Introduction to Computers  
 Word-processing  
 Customer Service  
 Telephone Communications Skills  
 Office Practice  
 Call Centre Telephone Sales  
 Call Centre Equipment & Technology  
 Spreadsheets  
 Electronic Mail

### COMPUTER CLERK

#### QUALIFICATIONS OVERVIEW

Keyboarding  
 Introduction to Computers  
 Word Processing  
 Spreadsheets  
 Office Practice  
 Electronic Mail  
 Introduction to the Internet

### COMPUTER LITERACY

#### QUALIFICATIONS OVERVIEW

Introduction to computers  
 Intro operating systems  
 Introduction to MS Word  
 Introduction to MS Excel  
 Introduction to Electronic Mail  
 Internet /Networking

Duration	11 Months	Duration	6 Months	Duration	1 Month
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